

UUCM Board Meeting

August 12, 2018

Attending: Dave Anderson, Bob Ackerman, John Stewart, Peggy Bell, Marty Thaeler

The minutes of the previous meeting were reviewed and approved.

Finance (John Stewart)

John had sent each board member a copy of July Vital Signs, which he reviewed with us. He transferred \$4000 from the endowment to maintain a cushion in the checking account. (Annual limit is \$18,000.) The use of VANCA is slowly improving, currently around \$1200/month.

We received a school property tax bill for \$801 because of the Early Learning Center (we are also billed for City/County taxes on same). We discussed raising the ELC rent to \$1000 instead of \$950 to cover taxes. Before doing that, however, it was decided to challenge the tax bill. Bob Ackerman offered to meet with the City Treasurer about all three of the taxes; we will revisit raising the rent following the results of that discussion.

We plan to discuss the budget in more depth at the next board meeting.

John Stewart moved that Bob Ackerman be a signatory on the checking account since both the president and treasurer live out of town. Peggy Bell seconded, motion passed.

Outreach (Peggy Bell for Carlin Almes)

The annual picnic is next Sunday at Bob Ackerman's farm.

Stewardship (Peggy Bell)

We will offer a metal cabinet we no longer use to AA.

Quarterly statements were sent out and included encouragement to use VANCA.

We have new members who have not yet pledged, we need to reach out to them. There are also some outstanding pledges.

We need a theme for this year's pledge campaign; please tell Peggy if you think of one. We plan to have a canvass breakfast this year instead of a dinner; it will take place Sunday October 21 at 9 AM before church.

President's Report (Dave Anderson)

Dave passed on Robin's suggested board meeting dates for the coming year: 9/9, 10/7, 11/11, 12/9, 1/6, 2/3, 3/10, 4/7, 5/5, and 6/2.

Dave reported that he stopped in at the teen center (basement) and found teenagers working there without no adults present, and said there are supposed to be two adults present whenever teens are there. However, currently we do not have a written agreement with them; this needs to be corrected so they know what we expect of them. Dave will write up our expectations and email same to board members to approve, then he will sent the agreement to Lee Scandinaro.

Peggy stated she needs access to the basement; Bob will give her a key.

The Minister's Contract has been signed for this coming year, and reflects all changes that have been agreed upon.

We agreed that we need to find out how many hours the custodian works and if he is compensated for all of them (he is paid for a certain number of hours by an outside entity).
Dave will change the entry code on the parish house door.

Worship (Peggy Bell reporting for Karen Schreiber)

Karen feels Worship is in good shape for the fall. It looks like the committee will need more funds before the end of the year; to this end we can move unused funds from other line items.

Properties (Bob Ackerman)

Discussion of the toilet leak in the neighborhood youth center and the large water bill which ensued. Peggy Bell moved we charge the center \$360 in compensation; John Stewart seconded, motion passed. Also, the city wants us to install a back-flow preventer.

Discussion regarding the Commercial Lease Agreement with the Early Learning Center

The Policy needs to be in place before September 1 when classes begin.

ELC wants to install a door of some sort on the north side of their room.

We discussed their request for use of the dining room for 1-1/2 hours daily for play time as weather dictates (see article 1a). AA uses the dining room from 11:30 to 1:30 Mon-Fri. We agreed to maintain the current agreement with AA, and indicate to ELC they must coordinate with other users, including AA.

ELC has a grant to buy a refrigerator. This will be put where the freezer is now, and the freezer will be moved to the porch.

ELC has a grant to buy a new bench for the yard. They will coordinate the style with us.

ELC would like to enclose the yard with a fence (and gate) for safety reasons. Style of same would be mutually agreed upon. We discussed having them use the front yard instead of the back yard, which would have the additional advantage of preventing access to the diagonal walk by the public. We will propose same to ELC, and also propose a wrought iron fence.

Item 15 Snow removal. The policy as written commits us to snow removal – question: does that make us more liable? Dave would like to remove this item, since we keep the walks clear anyway. It was felt that hiring out snow removal for the “L sidewalks” is the best way to go; Dave will get estimates for same. We also want to insert, under Item 10 Insurance, that the landlord requires a line that UUCM is an additional insured on their policy.

Item 1g Parking Space. One parking space to be reserved for ELC, signage will be put in place. Peggy suggested that by realigning the spaces we can add one more parking space.

Meeting adjourned; next meeting will be September 9, 2018.

Respectfully submitted,
Marty Thaeler, Clerk